



# Canterbury Renaissance Festival Of North East Texas

## Merchant Application & Contract 2017

Festival Hours are 10am-7pm *each* day

Dates as listed below:

- September 2<sup>nd</sup>-3<sup>rd</sup>
- September 9<sup>th</sup>-10<sup>th</sup>
- September 16<sup>th</sup>-17<sup>th</sup>
- September 23<sup>rd</sup>-24<sup>th</sup>

Permanent physical address for GPS Location:

- 254 County Road 3325 Mount Pleasant, Texas 75455

**Contract deadline is July 1, 2017**

*This is so that we may add your information to our website and arrange the placement of your booth.*

## Merchant Rules and Guidelines 2017

This contract must be accompanied by a check or money order (NO CASH) for payment of fees. Proof of liability Insurance must be submitted by **August 1, 2017**. There is a one million dollar liability insurance requirement. If you do not have that insurance, you may purchase it at <http://www.actinspro.com/>

Once the contract and payment have been received, a signed copy of your contract and a receipt as proof of payment will be mailed to you.

If your application is rejected for any reason, your payment will promptly be mailed back to you.

### **Vending Fees:**

- **\$320** tent Merchant flat fee, booth size up to 20 X 20.
- **\$480** food Merchant flat fee (Food trucks acceptable for this year.)
- Two or more booths up to 20 X 20 spaces for tents, **\$240** flat fee *each* booth.
- Two or more booths for food Merchants, **\$400** flat fee *each* booth.
- For Merchants who do not have a tent or plans to build a permanent structure, we have several buildings available to rent. Sizes to choose from are 10 X 16, 12 X 16, 12 X 18, and 12 X 30. Please contact us for pricing information.
- **\$80** flat fee for **food** Merchants that need electricity per booth.
- Water *included* in all merchant costs

### **Special Discount Fees:**

- Any contracts turned in prior to **February 28, 2017** will receive a 10% discount on their booth fees, (this does not include electric fee.)
- Any Merchant building a permanent structure will vend the first year for free and additional discounts will apply for future vending. All building plans for permanent structures must be approved by our building director.
- Discounts are available for Merchants who can also provide stage and lane entertainment and demonstrations of product.

Contact us for additional information.

### **Hours:**

- All Merchants must be able to work **ALL** days of the Festival.
- Merchants building permanent structures who have approved plans may begin building as soon as they have a signed contract starting **September 1, 2016**.
- All booth setup will begin **September 4, 2017**. If you need early set up time, contact us.
- All Merchant setup must be completed by **Friday, September 8, 2017** at 10:00pm.
- All booths must open promptly each day for the run of the faire at 10:00am and will close no earlier than 7:00pm Saturday and Sunday, unless instructed otherwise by the Merchant Director.
- All booths not participating in the Harvest Festival in **October 2017** must be completely cleared from the site **Monday, October 2, 2017**.

### **Lodging and Accommodations:**

- Please contact us for RV (parking) and tent camping arrangements.
- All Merchants are responsible for making arrangements for hotel stays.
- Free camping and RV parking, no available hookup utilities. Port-a-Potty and sinks at campsite.

**Rules:**

All Merchants must abide by the following Rules and Policies of Canterbury Renaissance Festival. The Rules and Policies are incorporated herein and become part of this contract between Merchant and Festival. This contract is terminable at will by Canterbury Renaissance Festival. Anyone caught in violation of these rules will be escorted from the Festival site immediately without compensation or refund of fees.

1. Disorderly Conduct: drunkenness, theft, fighting/arguing, intentional damage of the Canterbury Renaissance Festival property, profanity, sexual acts, and lewd behavior will not be tolerated.
2. Participants must not smoke cigarettes in front of patrons. There is a reserved area for smoking cigarettes. If you do, however, wish to smoke on the grounds; period pipes and other period smoking accessories are acceptable.
3. All vehicles must be removed from the site by one hour, 9:00 am, before the gates open. You will be directed of where to park upon arrival.
4. **No privilege will be granted for questionable or immoral show or gambling, or for the sale of intoxicants or narcotics nor will they be permitted on the grounds. Merchants shall not sell or promote drugs or any drug paraphernalia from their space on the Canterbury Festival Grounds.**
5. Any person or persons caught with **any** illegal substances, selling, using, and/or distributing these items, will be removed from the site immediately without compensation or refund of fees and legal action will be taken.
6. No pets are allowed on the faire site unless they are handicap service animals or entertainment. Please make other arrangements for your pets.
7. Merchants must have period costume with appropriate footwear and headwear and be fully clothed at all times. Family friendly costumes only (no exposed breasts, buttocks, genitalia). Bare midriffs are acceptable and all edged weapons **must be peace tied**. The carrying of fire arms or explosives on the faire site is prohibited.
8. Merchants are responsible for the collection of all their garbage. At the end of each faire day, Merchants must police their area for trash, cigarette butts, etc. A garbage trailer will make rounds at the end of the day for *you* to throw your trash onto.
9. Please use your cell phones discreetly and away from public view except for accepting payments via credit cards.
10. Merchants may bring their own food and drinks to the site. Eating in your booth is allowed; however, you must remove food from original packaging and eat and drink from period appropriate dishes. Coolers/ice chests must be hidden from view or covered with period appropriate materials.
11. The Canterbury Renaissance Festival reserves the right to postpone or cancel the dates of the event covered by the contract for any cause whatsoever which they deem necessary for the general good of all concerned.
12. Structures: Tents must be period appropriate.
13. All non-period items must be concealed.
14. Booth placement will be determined by the Canterbury Renaissance Festival Merchant Director.
15. All Merchants are responsible for protecting their structures and merchandise from inclement weather.

**Insurance:**

The Merchant shall, at its own expense, provide and maintain in force during the term of this use to the Leased Space, general liability insurance covering the Merchant, its employees, agents or representatives. The insurance shall be carried by a company authorized to transact business in the state where the event is conducted approved by the Canterbury Renaissance Festival. General liability insurance is required in the amount of \$1,000,000, property damage and no less than \$1,000,000 for one person and \$1,000,000 for one accident for personal injury. The Canterbury Renaissance Festival must be named as an “additional insured” on the certificate. The Merchant shall furnish the Festival with certificates of such insurance prior to use of the Leased space by the Merchant for any reason. Proof of insurance must be provided by **August 1, 2017.**

Special Provisions for food Merchants and merchants: If the Merchant is to sell, give, dispense or otherwise make available to the public any food or beverage or any other matter for ingestion by living creature, whether human or otherwise, the Merchant hereby undertakes and agrees to indemnify any hold the Canterbury Renaissance Festival grounds and it’s employee or agents of said establishments harmless from any and all claims, demands, costs and expenses, including reasonable attorney fees for the defense of such claims or demands, by the general public, employees or representative of the Merchants or other on account of or occasioned by the Merchant’s distribution of the aforesaid food, beverage or other ingestible matter.

Any permits or certificates required by the local health department or other governmental agency for the distribution of such materials shall be furnished to the Festival at the Merchant’s expense, prior to the time any such material are distributed.

The undersigned agrees to indemnify the Canterbury Renaissance Festival Grounds and its owners, managers, and staff; and hold aforementioned parties harmless from any liability whatsoever from any claim to injury including, but not limited to, bodily injury, property damage, fire, theft, explosion, or any loss sustained by the undersigned or any of the undersigned's group while contracted with the Festival.

It is agreed that the above contractor (herein referred to as Merchant, Merchant or Booth Operator) is an independent contractor and as such is responsible for any and all taxes, including workmen's compensation.

For the purposes of this contract, all references to the Festival refer specifically to Canterbury Renaissance Festival.

**\*\*\* If you have any questions regarding this application, please contact us. \*\*\***

**Contact information:**

Merchant and Entertainment Director

Lise Gillespie

Email: [lise@canterburytx.com](mailto:lise@canterburytx.com)

Merchant/Owner Name \_\_\_\_\_

Merchant/Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Business Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Mailing Address \_\_\_\_\_

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1. Booth Fee \$ \_\_\_\_\_

Electricity \$ \_\_\_\_\_

Size of booth: \_\_\_\_\_, Special requirements: \_\_\_\_\_

2. Booth Fee \$ \_\_\_\_\_

Electricity \$ \_\_\_\_\_

Size of booth: \_\_\_\_\_, Special requirements: \_\_\_\_\_

3. Booth Fee \$ \_\_\_\_\_

Electricity \$ \_\_\_\_\_

Size of booth: \_\_\_\_\_, Special requirements: \_\_\_\_\_

4. Booth Fee \$ \_\_\_\_\_

Electricity \$ \_\_\_\_\_

Size of booth: \_\_\_\_\_, Special requirements: \_\_\_\_\_

Total amount of fees enclosed \$ \_\_\_\_\_

If your application/contract is rejected for any reason, your full payment will be mailed back to you.

On a separate piece of paper, please describe the theme of your booth. Include a *detailed* description of products, services or games. If possible, include pictures of booth and primary product.

Please mail the last TWO signature pages and all payments to the address listed below.

\*All payments must be made out to Canterbury Renaissance Festival (checks or money order only.)

**MAIL TO:**

Canterbury Renaissance Festival  
P.O. Box 771  
Mount Pleasant, Texas 75456

**I have read and understood the terms and conditions of this contract and the aforementioned rules and guidelines:**

Merchant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Festival Signature \_\_\_\_\_ Date \_\_\_\_\_

List of employees:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*Notice: Spouses and children over 5 not working in the shop must pay discounted ticket price.\*\*\*